

Thank you for allowing Bay Legal to help you through this uncertain and often stressful period. We have prepared a comprehensive questionnaire to assist in the quick processing of your limited driver's licence application. The information you supply in this questionnaire helps us complete the application efficiently – please spend some time on it. Complete as much as possible in the areas that apply to you. If you have any questions please call on us.

1. Your Information				
Full Name:				
Home Address:				
Date of Birth:				
Driver's Licence No:				
Driver's Licence Type:	Full	Restricted	Learners	(If Learners, please contact us as soon as possible)
Phone:	(home)		(mobile)	
E-mail:				
Occupation				

2. Your Work Information	
If you are employed by a Company – please complete this section	
Company Name:	
Company Address:	
Company Phone No:	
What was your start date? Year?	
Your email address at work:	
What does your Company do?	
What are your daily tasks?	
Do you supervise any employees? (Please circle)	Yes No
Start Time:	
Finish Time:	
Unconventional Hours: (give description if shift work etc)	

Do you require a work licence to get to and from work?	Yes	No
Do you need to drive while at work?	Yes	No
Is your employer aware of your situation?	Yes	No
If "No", we suggest that you call us to discuss your options regarding this.		
If "Yes" we require the full name of the person we can contact regarding your employment.		
Name:		
Position:		
Phone:		
Cellphone:		
Best time to contact them:		

If you own a business and are self-employed – please complete this section		
Company Name:		
Company Address:		
Company website, if any:		
Company Phone No:		
Your email address at work:		
What does your Company do?		
What is your role in the company and what duties do you perform?		
Do you supervise any employees? (Please circle)	Yes	No
Start Time:		
Finish Time:		
Unconventional Hours: (give description if on-call etc)		
Do you require a work licence to get to and from work?	Yes	No
Do you need to drive while at work?	Yes	No

3. Personal Information

(We need to establish your hardships, firstly personal hardships. The Police and Courts need to be shown what you have to pay from your wages or income on a weekly basis. Please answer all of these questions.)

What is your marital status?			
Do you support children?	Yes	No	How many?
Are you the sole income earner?	Yes	No	
What is your income per week (after tax)			\$
Per week what is your share of expenses:			
• Mortgage / Rented accommodation / Board			\$
• Food / Meat / Groceries			\$
• Household Utilities (Rates / Insurances / Power / Gas / Water)			\$
• Hire Purchases / Loans / Credit Cards			\$
• Petrol			\$
• Personal Use			\$
• Savings			\$
• Fines			\$
• Child Support			\$
• Other (please specify)			\$

4. Limited Licence related questions

Is this application in relation to:			Have you been to court yet? Yes No
Court Disqualification?	Yes	No	
Demerit Point Suspension?	Yes	No	Court date/date of disqualification:
If Court disqualification, why were you disqualified?			
Have you been disqualified before?	Yes	No	Which Court house did you go to?
Have you had a limited licence before?	Yes	No	Court date/date of disqualification:
How long were you disqualified for?			
If you are applying for a limited licence for to and from work only, how long does it take you to get to and from work each day?			

If you require a licence while at work, think of your busiest day and tell us how many hours in total for that day you would spend behind the wheel driving?	
Driving Area / Route – where are you driving? If to and from work, what route do you take? If driving while at work, where to you drive to?	
What vehicles do you drive? Please give Year / Colour / Make / Model and Registration Number	

Please fax this to (06) 870-3774 or scan and email it to info@baylegal.co.nz.